



TRANSFLEXTEG

Large area transparent thin film thermoelectric
devices for smart window and flexible
application

H2020 –TOLAE, 645241

MINUTES OF THE KICK OFF MEETING

12-13th JANUARY,

Caparica, PORTUGAL



1 PARTICIPANTS

12th and 13th of January, 2015		
Participants list	Institution	Contact
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2 AGENDA

Date: 12-13th, January, 2015

Place: Quinta da Torre, Campus FCT-UNL, CENIMAT building, room 1.1

Monday, 12th January
9:30 Welcome by the Coordinator
9:40 Each partner presentation (~10min) (facilities, know-how, personnel, etc): UNINOVA, STREP, VTT, PICOSUN, AGFA, AALTO, CNRS, SOLEARTH, GRINP
11:10 Coffee break
11:20 WP leader: presentation of the Work-plan analysis/modifications including output to check and cross needs with facilities availability, etc. WP1 - UNINOVA
12:45 Lunch (at campus.come)
14:00 Work packages planning – continuation WP2 – VTT WP3 – Picosun WP4 – UNINOVA WP5 – Solearth
16:00 Coffe break
16:15 Work packages planning – continuation WP6 – Aalto WP7– UNINOVA & STREP
16:40 Discussion IP/Exploitation results/Confidentiality Steering group meetings Other topics
17:40 End of meeting
19:30 Dinner at Lisbon Down Town
Tuesday, 13th January
9.30 – 10.00 Follow up to 1 st Day
10.00 11.00 Define Process Flow & Critical Path
11.00- 12.00 Dissemination Rules



Agree public information about project
Communication to Industry Steering Group
Rules for publication:
Single author vs multiple authors.....
Collaborations (Other H2020 projects)
12.00 – 1.00 Lunch
13.00 – 14.00 Summary of next steps and action items
14.00 – 14.30 Wrap up
14.30- 14.45 Break
15.00 - UNINOVA Facilities tour
16h00- end of Kick off meeting